ASM Meeting Minutes 2019

**January 15, 2019—Zoom Meeting**

Director’s Report:

* Reviewed Financial Reports (Last quarter for 2018 & @ 2018 yearly budget to actual).
* Reviewed Account Balances.
* Travel Report:
	+ Director’s Report Approved

New Business:

* Motion Made and Accepted to spend $838.04 on AC unit for North side of the tabernacle.
* D.G. Scholarship:
	+ Discussions previously held to consider new language and amount per board discretion
	+ Current conversation is to increase in house giving based on 3% of CO-OP funding.
* Kitchen Project:
	+ Bro. Brian presented the issue of the current state of Camp Beaverfork’s kitchen, along with a potential timeline for a building project.
	+ The Board agreed to move forward, allowing Bro. Brian to seek meetings, consultations, and estimates with contractors in order to gauge the cost, feasibility, and timing for a potential remodel / new build concerning Camp Beaverfork’s kitchen.

Old Business:

* Sponsor Orientation Schedule:
	+ The board (under suggestion from Bro. Brian) found it in the best interest of Bro. Brian’s time and to be more efficient in providing information for potential sponsors to set up Facebook live information meetings vs. Bro. Brian holding a series of in person meetings throughout the state.
* Discussion included possible topics of discussion during these meetings: camp history, camp schedule and activities, STARR expectations, and sponsor expectations were the primary topics listed among others.
	+ - Approved.
* Advisory committees were reviewed, with goals being established, and discussions tabled for individual meeting of each committee.
* Board member expectation:
	+ Bro. Ben Gibson provided to language for ASM Board Member expectations.
		- Document was reviewed and approved.

Informational:

* STARR leadership challenge price change was discussed.
	+ Increase from $250 to $350 to accommodate for students not going home throughout the leadership challenge.
		- Approved.
* State Competition Judge Assignments were assigned to board members.

Next Meeting to be held 3/12/19

**March 14, 2019—Camp Beaverfork**

Attendance: Bro. Brian Kesterson, Bro. Ben Gibson, Bro. Andy Haskins, Bro. Jamey Cowgill, Bro. Brett Morris, Bro. Daniel Young, Bro. Jason Sullivan (ex officio), Bro. David Taylor (ex officio).

Opening Prayer: Bro. Jamey Cowgill.

January Meeting Minutes:

* Motion Accepted to approve minutes.

Director’s Report:

1. Jan/Feb Profit $ Loss Financial Report Reviewed.
2. Kids and Teen Retreat financial and attendance report reviewed:
	1. Overall, very positive experience for both retreats even with lower than expected attendance.
* Motion Accepted to approve director’s report.

New Business:

1. Budget Proposal Package:
	1. Executive committee have changed the format of funding, focusing on budget accountability, from giving individual boards a set percentage of coop funding, and now allow for budget requests pending approval.
	2. 2020 proposed budget has been packaged into 3 options based on long term goals, immediate needs, and availability of funding.
		1. Plan A - 126,610.00 (budgeting for a part time employee and for new kitchen).
		2. Plan B - 112,010.00 (budgeting for new kitchen).
		3. Plan C - 102,510.00 (historically typical budget for ASM’s yearly funding).
	3. ASM Board reviewed 3 options, voting and accepting Plan A which will be submitted to Executive Committee to await review and feedback.
2. Intern Step Program:
	1. Discussion had to incentivize returning interns with larger scholarships per year of experience:
		1. 1st Year = 200 per week ($800 total).
		2. 2nd Year = 250 per week ($1,000 total).
		3. 3rd Year = 300 per week ($1,200 total).
		4. 4th Year = 350 per week ($1,400 total).
			* Motion Accepted for incentive structure.
	2. Journey Retreat:
		1. Board discussed benefit and viability of event:
			* Discussion concluded that it was worthwhile to continue, especially focused on apologetic ministry.
			* Discussion was also had to postpone 2019 event in hope to pair with CE board and Pillars conference in 2020.
	3. Panama Trip - Kids Camp Start Up:
		1. Discussion took place on the board’s view of sending Bro. Brian to Panama to assist with the startup of a camp focused on children’s ministry on 8/30-9/1 2019.
		2. Proposed cost is roughly $1500.00:
			* ASM Board made and accepted motion to send and fund Bro. Brian from misc. account.

Old Business:

1. Building Update:
	1. Bro. Brian informed board of current progress in seeking contractor estimates and plans for new kitchen construction.
2. CTS Judging Updates:
	1. To be sent to Bro. Brian ASAP.

Informational:

1. Training Aids – CTS:
	1. Discussed coaching aids and potential media to assist local churches.
2. Camp Schedule:
	1. Revamp welcome meeting and how to better utilize down-time.

Next Meeting: 7/9/19 - 10:00am Zoom

Adjourn in Prayer: Bro. Brian Kesterson

**May 3, 2019—Special Called Meeting—Zoom**

Attending: Bro. Brian Kesterson (ASM Director), Bro. Brett Morris, Bro. Jamey Cowgill, Bro. Andy Haskins, Bro. BJ Duvall, and Bro. Daniel Young.

Attending Ex-Officio: Bro. David Taylor (Executive Director) and Bro. Jason Sullivan.

 Discussion was had over the parameters, feasibility, and cost of demolition of Camp Beaverforks’ current kitchen, and the building of a new kitchen facility on the property.

Meeting Notes:

* Bro. Brian provided documents from Rik Sowell Architects Inc listing project parameters, process, and cost.
* Rik Sowell Architects Inc. would assume the role of general contractor, providing all-inclusive service under their supervision.
* New building is planned to have a single-story footprint, and would feature modern amenities, and updated kitchen, increased dry and cold storage, more seating, exterior deck, and space for administration work (Office, conference room, work room).
	+ Total proposed square footage (including deck): 8,200 sq. ft.
* Budget Proposal was reviewed under the total cost of demolition, construction, and fees of $1,242,100.
* Discussed plan of communication to AR Free Will Baptists:
	+ Promote the possibility of private donations by church and individuals.
	+ 2020 ASM Budget includes funding towards a project loan payment.
	+ Seek the possibility of grant money for such a project.
	+ Plan to launch this concept at AR FWB State Meetings - 5/21/19.
* Proposed budget and course of action presented by Rik Sowell Architects Inc.to be presented to executive board for approval.
	+ Motion Made, Second, Upheld by ASM Board. (5/3/19).

**May 21, 2019 – Special Called Meeting**

Members Present: Brian Kesterson (Director), Daniel Young, Loyd Miller, BJ Duvall, Andy Haskins.

The ASM Board met at the close of the business session of our Arkansas State Association of Free Will Baptist annual meeting. The purpose of this meeting was to elect officers for the upcoming year. Neither, Ben Gibson nor Jamey Cowgill were able to be present, however, both sent text messages communicating their support of whatever decisions were made by the rest of the members. Officers were selected with a unanimous vote as follows:

Chairman - Ben Gibson

Vice Chairman - Daniel Young

Clerk - Andy Haskins

**June 7, 2019—Special Called Meeting—Zoom**

Attending: Bro. Brian Kesterson (ASM Director), Bro. Loyd Miller, Bro. Jamey Cowgill, Bro. Andy Haskins, and Bro. Daniel Young.

Attending Ex-Officio: Bro. David Taylor (Executive Director) and Bro. Jason Sullivan.

 New Business:

* Bro. Brian provided information regarding the discussion of the Executive Board and regarding the Kitchen Building Project. The Executive Board showed their support of the project and wanted to allow ASM to launch fundraising efforts.
* Discussion to move forward with Rik Sowell Architects in the conceptional drawing phase of the building project. This phase will cost approximately $14,000. Monies would be borrowed from the Line-of-Credit which is held at Simmons First Bank. Payback will be done by the reallocation the current contingency fund deposit and in January 2020 additional monies from the loan line item will be added as necessary.
	+ - Motion / Second / Approved
* FWB Foundation Director David Brown has extended the invitation to Bro Brian to attend a fundraising training September 23-24, 2019 in Chicago, IL. The Foundation will provide funds for lodging, meals, and training. ASM will be required to provide transportation.
	+ - Motion / Second / Approved

**July 9, 2019—Regular Quarterly Zoom Meeting**

Members Present: Bro. Brian Kesterson, Bro. Ben Gibson, Bro. Daniel Young, Bro. Jamey Cowgill, Bro. Loyd Miller, Bro. Andy Haskins, Executive Board Liaison - Bro. Jason Sullivan.

Opening Prayer: Bro. Brian Kesterson.

The Director gave his reports for this year’s Retreats and Camps to the Board for review:

* CTS Expo review and Financial Report.
* Camp Summary and Financial Report.

-This included STARR and Staff.

* Rental Status:

-3 renters were lost this year. (1 was a new prospect that never followed through with the contract process, 1group has discontinued their camp, and 1 group partnered with a group from out of state-may return next year).

* Kitchen Update:

-We are still waiting for the Conceptual Drawing and preliminary planning to be completed.

-Fundraising has begun. The Saline Association is doing a fundraiser. The Blackland Chapel Church donated $3,000. Monthly commitments are already being made.

Old Business:

* Camp Review and Evaluation:

-Total Registration: 708

-Total Decisions: 92

- Panama Offering: $3,016.75

-Discussion was directed around incidents that occurred during camp. One common issue identified is our Cabin devotion time. It was suggested to switch this to a time of prayer and move the time of devotion to the morning in a more controlled environment.

-It was discussed in length what we could do to further screen volunteer sponsors coming from churches to provide a safe, spirit filled experience at camp for everyone. Two suggestions were made.

1. Online video training with follow up questions that would need to be completed by the individual sponsors before camp. Bro. Loyd said that the Boy Scouts use a similar platform. Bro. Brian would be checking with our insurance company to see what resources they may have available.
2. Background Checks performed on each adult sponsor attending camp. Bro. Ben said that his church does this with their volunteers through Shepherd’s Watch at the expense of $12/person. Bro. Brian would research this further and present it at our next meeting.
* Joint Retreat With CEM

-Planning is ongoing.

-Trying to schedule a speaker from Ravi Zacharias International Ministries or similar group

New Business:

* It was suggested that we raise the Sexual Act Coverage that we currently have with Brotherhood Mutual Insurance. It was decided to look into increasing our coverage above the suggested amounts of $300K or $500k with the possibility of an umbrella policy to cover up to $1 million. Bro. Brian was checking with the Insurance Agent to get a quote.
* The Board discussed potential speakers and music for 2020 retreats:

Speaker Music

 Kids - Thomas Lovett Johnny Miller

 Teen - Trent Bradley Cliff Preston

Each Board Member was encouraged to research what other camps do to screen their volunteers and be prepared to discuss this at the next meeting.

Next Meeting Aug. 6, 2019 @ 9AM—Zoom Meeting

**October 8, 2019—State Office**

Attending: Bro. Brian Kesterson, Bro. Ben Gibson, Bro. Daniel Young, Bro. Jamey Cowgill, Bro. BJ Duvall, Bro. Loyd Miller, Bro. Andy Haskins, Executive Board Liaison - Bro. Jason Sullivan, State Director Bro. David Taylor.

Opening Prayer: Bro. Ben Gibson.

The Director’s Report:

An update on the Kitchen project was given. Financial and Travel Reports were presented for review.

Bro. Brian shared with the board his desire to pursue excellence in everything we do as ASM and being intentional in what we do as we work together both as a board and within our churches statewide.

Old Business:

Retreat Speakers and Music Confirmed:

 Kids Thomas Lovett / Johnny Miller

 Teens Trent Bradley / Cliff Preston

New Business:

* Daniel Young presented “4 legs” Missional Statements – tabled.
* As part of our ongoing desire to seek excellence and improve we reviewed the Don Guthrie Scholarship and Social Media Policies in our ASM Handbook.
* Dress Code Policy Proposal was accepted with approved changes.
* Background Checks will be required by all Board Members, Sponsors and Staff before they are allowed to attend Church Camp beginning immediately. A one-time fee of $25 per Sponsor will also be implemented immediately. We will be using Shepherd’s Watch to obtain the background checks.
* Don Guthrie Memorial Scholarships were awarded to Matthew Barnett (Welch); Rachel Haralson (Welch); Dylan Bishop (Randall); James Henry Christian (Randall).
* Bro. Brian shared a need to partner with skilled individuals who can assist ASM in the areas of Marketing/Social Media; Retention Development (Renters) / Donor Operations; CTS Advancement. These will be volunteers who share a desire to see ASM have a lasting impact in the lives of our young people.

As a board we desire to create an atmosphere of safety where we can effectively engage our students with the Word of God to meet them where they are and make lasting impacts on their lives through teaching, preaching, and various activities.

Next Meeting is scheduled for Jan. 14, 2020